

29 March 1950

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MEMORANDUM TO:

SUBJECT: Space requirements for vital OPC documents.

REFERENCE: Memorandum for CIA Emergency Planning Committee from
Chairman, Subcommittee A, dated 15 December 1949.

1. Space requirements for the storage of vital OPC documents falling within the categories enumerated in Reference will require approximately ten 4-drawer vertical filing cabinets.

2. This estimate will undoubtedly change when a more precise definition of the word "vital" has been agreed upon by the Emergency Planning Committee. It is also expected that this estimate will require revision upon completion of the records inventory to be undertaken in the near future in connection with the CIA Records Management Program.

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Acting Executive Officer, OPC